

State of Michigan  
Department of Civil Service  
**Human Resource Services**  
400 South Pine Street, P.O. Box 30002  
Lansing, Michigan 48909

## WORKSHEET FOR PROFESSIONAL MANAGERIAL RANKING SYSTEM

Position Code	Position Description Title
Incumbent	Division Title
Name of Immediate Supervisor	Classification of Immediate Supervisor
Name of 2 <sup>nd</sup> Line Supervisor	Classification of 2 <sup>nd</sup> Line Supervisor

### MANAGERIAL FACTOR RANKING SUB-SYSTEM

Factor	Factor Elements	Points
I. Supervision Exercised	<input type="text"/>	<input type="text"/>
II. Nature of Work	<input type="text"/>	<input type="text"/>
	Total Points:	<input type="text"/>

### MANAGERIAL POINT SCALE

Total Points	Level
50	12
60/70	13
80/90	14
100	15
120	16

Recommended Level: \_\_\_\_\_

Agency Review By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

#### Civil Service Action

☐ Approved      ☐ Modified      ☐ Disapproved

Comments: